

HEALTH AND SAFETY POLICY

As provided for in Section 2(3) of the Health and Safety at Work etc. Act 1974, the policy of Hudson Technical Services Ltd with regard to health, safety and welfare at work is stated below.

- Hudson Technical Services Ltd recognises and accepts its responsibility to provide a healthy and safe place of work and environment for employees and contractors.
- Hudson Technical Services Ltd will take, so far as is reasonably practicable, all steps within its power to meet this responsibility, paying particular attention to:

All necessary information, equipment, instruction, training and supervision to enable all staff to avoid hazards and contribute to their own health and safety at work.

Providing a healthy working environment.

Periodic inspections of work areas to ensure safe conditions and systems of work.

Proper maintenance of premises, plant and equipment so as to ensure the health and safety of staff and a safe means of escape from each place of work.

The provision of arrangements and facilities to ensure prompt first aid/medical attention for all injuries and the prompt and thorough investigation of all accidents.

COMPLIANCE WITH STATUTORY ACT, REGULATIONS, CODES OF PRACTICES, ETC. AND ANY OTHER SPECIAL RULES APPLICABLE TO PREMISES OR WORKPLACES

- Hudson Technical Services Ltd will comply fully with the requirements of Statutory Acts, Regulations, Codes of Practices, Guidance Notes, Company/Client's Safe Working Procedures, etc. which may be relevant to the works being undertaken.
- Hudson Technical Services Ltd will observe and comply with any special safety rules, notices or procedures implemented by the "Client" including any verbal instructions given which have the sole purpose of ensuring the Health and Safety of Employee(s) and others at the workplace.
- Any person(s) found wilfully disregarding instruction or procedures as aforementioned will be reported to his/her manager who will be expected to take appropriate disciplinary action against the Employee(s) concerned.
- Failure by Employee(s) to comply with Health and Safety requirements will result in a written notice being issued highlighting areas/systems where non-compliance is occurring and immediate improvement is required.
- Repeated non-compliance will result in a written warning being given, a request for the removal of the individual from the work place, or termination of employment.

ENTRY INTO PREMISES OR WORKPLACES

- On initial arrival at premises or workplaces Hudson Technical Services Ltd Employee(s) will report to the "Client" or his representative, the number of employees actually in the premises or workplace.
- Hudson Technical Services Ltd Employee(s) should understand the importance of this requirement which is intended to ensure the safety of personnel employed should an emergency evacuation of the premises or workplace be necessary.
- Vehicles owned by Hudson Technical Services Ltd or their "contractors" must be parked only in areas defined by the "Client".
- Hudson Technical Services Ltd Employee(s) should request from the "Client" a permit to work within the premises.

HEALTH AND SAFETY ADVICE, ASSISTANCE AND CO-ORDINATION

- Hudson Technical Services Ltd will ensure that suitably trained and competent persons are appointed for co-ordinating Health & Safety, these are normally employees of a supervisory grade.
- The names with details of training undertaken will be provided to "The Client" upon request prior to commencement of any works.

AGREEMENT OF SAFE WORKING PROCEDURES

- Hudson Technical Services Ltd will ensure, so far as is reasonably practicable, that any work undertaken will not constitute a hazard or risk to the Health & Safety of Employee(s) or others.
- This responsibility includes for example, that sufficient information, instruction and training has been provided to Employee(s) on the safe and proper use of any work equipment and that adequate levels of competent supervision is being provided.
- "The Client" has an overall responsibility to ensure that, as far as is reasonably practicable, the work activities undertaken by Hudson Technical Services Ltd under their control are carried out safely.
- Hudson Technical Services Ltd Employee(s) will agree safe working procedures with "The Client" and, if necessary with the premises occupant, before proceeding with any operations which are likely to place anyone at risk.
- Hudson Technical Services Ltd Employee(s) will, before undertaking any working activities, ensure that potential hazards and risks have been properly evaluated and that written assessment records relating to hazardous conditions \ substances are available at the work place.
- Hudson Technical Services Ltd Employee(s) will ensure that work areas are safe before commencing work. This includes safe access and egress.

IDENTIFICATION \ EVALUATION OF HAZARDS \ RISKS

- Hudson Technical Services Ltd Employee(s) will undertake the necessary hazard / risk evaluation of work activities by means of Risk Assessments or substances used by COSHH Assessments and have the necessary written records readily available at the workplace which clearly defines the hazards / risks and the control measures necessary for any potential hazard / risk identified.

PROVISION AND USE OF PERSONAL PROTECTIVE EQUIPMENT

- Hudson Technical Services Ltd Employee(s) will be expected to have identified under their risk assessment/evaluation procedures the work activities/areas where personal protective clothing and equipment should be worn.
- Any personal protective equipment provided by the Hudson Technical Services Ltd to his employee(s) will be properly maintained, and conform to the relevant British/European standards
- Hudson Technical Services Ltd will ensure that their employees are provided with adequate information, instruction and training on the proper use and care of personal protective equipment and the arrangements which are in place for reporting defective/lost items and obtaining replacements.

HOUSEKEEPING

- Hudson Technical Services Ltd Employee(s) are expected to carry out their work for or on behalf of "The Client" in a clean and orderly manner and will ensure that a safe environment is maintained at all times.
- Materials may not be stacked or stored in work areas they either impede access or egress or the safe working of other parties. On no account should any material be stacked or stored where it may become a fire risk.
- All waste material arising from the execution of the works will be cleared by Hudson Technical Services Ltd on a daily basis to disposal points designated by "The Client" or the occupier of the premises.
- Where for reasons of safety, health and welfare, smoking is considered a hazard, a "NO SMOKING" rule will apply.

ELECTRICAL APPARATUS

- Only equipment which complies fully with the requirement of the Electricity at Work Regulations will be permitted to be used.
- Only 110 volt portable equipment may be used via a mains isolated transformer. Portable equipment above this voltage shall not be used without the written permission of Hudson Technical Services Ltd management.
- Hudson Technical Services Ltd will ensure that all electrical apparatus, in particular portable equipment is inspected at the recommended intervals, tested when necessary and records maintained so that such equipment remains safe.
- Hudson Technical Services Ltd Employee(s) will ensure that they have assessed work activities involving the use of electricity so that all foreseeable risks can be identified and adequate precautions are taken to minimise any risk to persons.

FIRE PRECAUTIONS

- Hudson Technical Services Ltd Employee(s) should familiarise themselves with the arrangements for means of escape in the event of an outbreak of fire.
- No welding, cutting or hot work will be carried out without prior permission Hudson Technical Services Ltd management.
- "No Smoking" rules will apply in designated areas.

Signed.

Date: 20.06.06

Review date: 19.06.2007

Tony Adams, Director